

BLACKHALL NURSERY

- EYP Job Description -

Job Title: Early Years Practitioner

Location: Blackhall Nursery

Responsible to: Nursery Manager

Job Purpose

To support the delivery of high-quality early learning and childcare within a nurturing, inclusive and stimulating environment.

The postholder will promote children's wellbeing, learning and development through play, working in partnership with colleagues, parents/carers and other professionals to ensure every child thrives in line with *Curriculum for Excellence* (Early Level) and *Getting It Right for Every Child* (GIRFEC).

Practice will reflect the principles of Realising the Ambition: Being Me and contribute to the nursery's ongoing quality improvement.

Key Duties and Responsibilities

- Contribute to the smooth day-to-day running of the nursery, maintaining a safe, welcoming and inclusive environment.

Curriculum and Learning

- Plan, deliver and evaluate play-based learning experiences that meet children's individual needs and interests in line with Curriculum for Excellence (Early Level) and Realising the Ambition: Being Me.
- Observe, assess and record children's progress and complete formal annual reports and learning journals.
- Prepare and organise resources to support all areas of the curriculum.

Care and Wellbeing

- Support children’s personal care, health, and emotional wellbeing in a respectful and caring manner.
- Create a warm, inclusive and stimulating learning environment that values diversity and promotes positive relationships.
- Support children with additional support needs (ASN), following individualised plans where required.

Partnership Working

- Work in partnership with parents and carers, maintaining an open, welcoming ethos and sharing information about children’s learning and progress.
- Collaborate effectively with colleagues, the management team and external agencies.
- Participate in parent consultations, sharing information about children’s learning and progress.

Safeguarding and Compliance

- Follow all child protection, safeguarding and health and safety procedures, reporting concerns promptly in line with policy.
- Maintain confidentiality and accurate records as required.
- Adhere to all nursery policies, including equality, inclusion, infection control and confidentiality.
- Participate in ongoing self-evaluation and improvement planning.
- Contribute to the nursery’s self-evaluation and Standards and Quality Improvement Plan (SQIP), helping to identify strengths and next steps for improvement.

Qualifications and Registration

- Hold (or be working towards) an SSSC-recognised qualification for registration as an **Early Years Practitioner** (e.g. SVQ Level 3 Social Services (Children and Young People) or HNC Childhood Practice).
- Be registered (or eligible for registration) with the **Scottish Social Services Council (SSSC)**.
- This post involves *Regulated Work with Children* and requires membership of the **Protecting Vulnerable Groups (PVG) Scheme** through Disclosure Scotland.
- Maintain up-to-date training in child protection, first aid, food hygiene and infection control.

Professional Learning and Quality Frameworks

- Engage actively in **continuous professional development (CPD)** and reflective practice in line with SSSC *Continuous Professional Learning* requirements.
- Participate in regular professional review and development (PRD) meetings and staff supervision to support ongoing improvement and professional growth.
- Contribute to the nursery's self-evaluation and quality improvement processes, ensuring practice aligns with the joint framework for quality improvement published by HMIE and the Care Inspectorate

Personal Qualities and Skills

- Warm, caring and reflective practitioner who places the child at the centre of practice.
- Strong teamwork and communication skills.
- Commitment to professional learning and continuous improvement.
- Understanding of inclusive practice and respect for diversity.

Equality, Diversity and Inclusion

Blackhall Nursery is committed to equality of opportunity and to promoting diversity and inclusion across all aspects of its work. We welcome applications from all sections of the community and will make reasonable adjustments to support staff with disabilities or additional needs.

Other Duties

The postholder may be required to undertake other duties appropriate to the role and grade, as directed by the Nursery Manager.